

**APPLICATION FOR EMPLOYMENT****GREAT LAKES INTER-TRIBAL COUNCIL, INC.**

Equal access to programs, services and employment is available to all persons. Those applicants requiring accommodation to the application And/or interview process should notify a representative of the **Human Resources Department, PO Box 9, Lac du Flambeau, WI 54538 or phone (715) 588-1068 or 588-1069.**

Position(s) applied for \_\_\_\_\_ Date of application \_\_\_\_\_

NAME \_\_\_\_\_  
                     LAST                                    FIRST                                    MIDDLE

Former Name \_\_\_\_\_ Preferred Name \_\_\_\_\_

ADDRESS \_\_\_\_\_  
                     STREET                                    CITY                                    STATE                                    ZIP CODE

TELEPHONE (\_\_\_\_) \_\_\_\_\_ CELL (\_\_\_\_) \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

Referral Source (How did you hear about us?) \_\_\_\_\_

If you are under 18, and it is required, can you furnish a work permit? \_\_\_\_ YES \_\_\_\_ NO

Have you ever been employed here before? \_\_\_\_ YES \_\_\_\_ NO

If yes, please provide dates and positions \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? \_\_\_\_ YES \_\_\_\_ NO  
 (Proof of employment eligibility will be required upon employment)

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_ What is your desired salary range? \_\_\_\_\_

Type of employment desired \_\_\_\_ Full-Time \_\_\_\_ Part-Time \_\_\_\_ Temporary

Have you ever been convicted of a crime? \_\_\_\_ YES \_\_\_\_ NO

NOTE: Conviction or pending charges will not automatically disqualify an application from consideration for employment. Prior conviction(s) or pending charges will be considered only as they relate to the job applied for.

**EMPLOYMENT EXPERIENCE**

Start with your **present or most recent** employer or experience. Please list all positions held and complete position and duties section. Do NOT indicate "see resume", even if you include a resume.

Are you currently employed? \_\_\_\_ Yes \_\_\_\_ No      May we contact your current employer? \_\_\_\_ Yes \_\_\_\_ No

- |                     |                       |
|---------------------|-----------------------|
| <b>Company Name</b> | <b>Position Held</b>  |
| <b>Address</b>      | <b>Dates Employed</b> |
| <b>Supervisor</b>   | <b>Telephone</b>      |
|                     | <b>Salary/Wage</b>    |

Summarize the type of work performed and job responsibilities: \_\_\_\_\_

\_\_\_\_\_

What did you like most about your position? \_\_\_\_\_

\_\_\_\_\_

What things did you like least about the position? \_\_\_\_\_

\_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

May we contact for a reference?  YES  NO  LATER

2. \_\_\_\_\_

**Company Name**

**Position Held**

**Address**

**Dates Employed**

**Supervisor**

**Telephone**

**Salary/Wage**

Summarize the type of work performed and job responsibilities: \_\_\_\_\_

\_\_\_\_\_

What did you like most about your position? \_\_\_\_\_

\_\_\_\_\_

What things did you like least about the position? \_\_\_\_\_

\_\_\_\_\_

**Reason for Leaving:** \_\_\_\_\_

May we contact for a reference?  YES  NO  LATER

3. \_\_\_\_\_

**Company Name**

**Position Held**

**Address**

**Dates Employed**

**Supervisor**

**Telephone**

**Salary/Wage**



**APPLICANT STATEMENT**

**GREAT LAKES INTER-TRIBAL COUNCIL, INC.**

**2932 Highway 47 North  
PO BOX 9  
Lac du Flambeau, WI 54538  
715-588-3324**

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume' or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any application from consideration for employment on any basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICATION STATEMENT.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date